

May 31, 2013

Dean Reza Abbaschain  
Bourns College of Engineering

Dear Reza,

In response to your request, and pursuant to the authority delegated to me by the President of the University, I am formally approving your request to establish a new Course Material Fees (CMF) for the following courses beginning with the Fall Quarter Fiscal Year 2013 - 14:

900 University Avenue  
Riverside, CA 92521  
Tel 951.827.5201  
Fax 951.827.3866  
www.ucr.edu

DEPARTMENT	COURSE #	COURSE TITLE	FEE AMOUNT
<b>Electrical Engineering</b>			
	EE 123	Power Electronics	\$30
	EE 153	Electric Drives	\$30
	EE 168	Intro to VLSI Design	\$30

The approved fees must be charged consistently to all students enrolled in the applicable course, including all concurrently enrolled (University Extension) students. Under no circumstances are CMF waivers to be granted.

Revenue collected may only be used to fund expenditures that were included in the development of the specific CMF. In addition, the collection of CMF must be handled through the Campus Cashier in accordance with existing procedures and guidelines governing Student Fees, including the refund policy.

By copy of this letter, I am requesting Vice Chancellor James Sandoval to ensure that these fees are reflected in the Course Catalog and Schedule of Classes, and that they are included in the student budget used in determining financial aid awards.

While you as Dean may approve any CMF adjustments related to price increases, I would recommend that you consult with Resource Planning and Budget before implementing any such increase. Please note that any other change to CMF levels or the addition or deletion of a course requires my approval.

**B15815**